



# Prospective Parents

Thank you for your interest in Grace School of Leadership. Listed below are the steps in our enrollment process:

1. Read the entire handbook and share appropriate sections with your child.
2. Submit the following:
  - Set up an appointment to tour school and interview with the pastor/director.
  - Completed application (refer to admission checklist for important details).
  - Application Testing Fee (see GSL tuition and fees schedule for cost)
  - Copy of official birth certificate (not hospital copy)
  - Copy of social security card
  - Updated immunization record
  - Latest Assessment Tests
  - Most recent report card (if applicable)
3. Following review of the application for enrollment by the administrator, the applicant and his/her parents will be contacted for an assessment testing appointment. This testing will give an indication of the student's working grade level. Kindergarten students will have a Kindergarten assessment test administered.
4. A parent interview will be scheduled after testing where the principal will review test scores, discuss the school's values, and expectations for parents and students.
5. If it is determined the student is able to work successfully in Grace School of Leadership's curriculum and expectations as well as the student and parental agreement to support GSL's moral and spiritual lifestyle standards the parents will be notified of the student's acceptance into the school. Parents will be asked to come to the school office to complete the necessary financial forms for the Tuition Management Program, as well as, pay the non-refundable deposit to hold their child's spot on the class list (this deposit will be applied toward the registration fee).
6. All new students will be placed on academic/behavioral probation for the first semester. Any student who does not conform to the standards and regulations of the school will be dismissed. If you have any questions please feel free to contact the school office at (904)966-0404

